

# POLICIES AND PROCEDURES



## Academic Integrity Policy and Procedure

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Business Owner: Assistant Vice Chancellor Teaching and Learning  
Approval Authority: Academic Board

### 1. PURPOSE

Lincoln University is committed to academic excellence and high standards of ethical behaviour as the cornerstones of excellent scholarship. The university requires all staff and students to act honestly, ethically and with integrity within the university community. A strong emphasis on the academic integrity of staff and students is a quality assurance mechanism that safeguards the standard of the university's qualifications.

The purpose of the Academic Integrity Policy and Procedure is to:

- Outline the University's commitment to high standards of academic integrity
- State the University's position on academic dishonesty and poor academic practice
- Ensure all matters of academic dishonesty are dealt with fairly and efficiently
- Provide an overview of how the University prevents, detects and manages cases of academic dishonesty and poor academic practice.

### 2. DEFINITIONS

**Academic dishonesty** acts of dishonest behaviour intended to advantage oneself or others in assessment and other academic work, i.e. there is an intention to deceive.

**Academic Integrity** principle by which University staff and students act honestly, fairly, ethically and with respect for each other in teaching, learning, research and administration. For general principles, refer to [\\_\\_\\_\\_\\_](#)

**Cheating** to act dishonestly or unfairly in order to gain an advantage, including the possession of forbidden material (e.g. notes) or communication devices during an assessment activity.

**Collusion**: submission of work performed in whole or in part with another person/s but submitted as if it had been completed by the named author alone (or joint authors if a group item of work). This also includes submission of work derived from work previously submitted by another student.

**Double-dipping (selfplagiarism)**: submitting work previously submitted to obtain credit in another course or concurrently being used to seek credit in another course.









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